

 Canadian Common Ground Alliance	<b>Name:</b>	
	<b>Date:</b>	
<b>Best Practices Committee</b>	<b>Affiliation:</b>	
<b>Proposal Form</b> <b>New/Rev Best Practice</b>	<b>Phone:</b>	
	<b>Email:</b>	

## TRANSACTION RECORD

**Purpose:** *Describe the purpose of the proposed practice.*

**Origin/Rationale:** *Briefly describe the origin/rationale behind the practice proposal. Include any examples of existing practices.*

**References:** *Provide references for any existing practices cited in Origin/Rationale.*