

40th Anniversary & Safety Conference

February 26 -28, 2024



Deadlines

Friday, December 1, 2023:

Abstract Submission

Deadline

Friday, December 15, 2023:

Speaker Invitations Offered

Friday, January 12, 2024:

Session Outline / Rough
Draft, Session Description,
and Speaker Biography
Deadline

Friday, January 26, 2024:

Final Presentation in ppt
Format Deadline

*Email attachments should
not exceed 8MB; Dropbox
credentials available for large
files.*



SESSION GUIDELINES

- **Be Creative!** The session title and description are the single biggest factors attracting attendees. Be accurate in your description, but use language that imparts a sense of excitement, distinction, or originality.
- **Session Title:** Title should not exceed 100 characters
- **Speaker(s):** List every co-presenter / panel member who should be recognized on the website.
- **Session Type:** Instructor Led / Panel / Open Forum
- **Session Time:** Sessions are 40-minutes in length; 3 sessions will run concurrently
- **Session Description:** This description will be posted on the website and should accurately reflect the content provided in the session. Include "takeaways" in description attendees will receive from this session.
- **Needs or Requirements?** Standard session setup includes a podium with microphone, presenter's table with 3 chairs, screen, projection equipment with connectors.
 - Presenters must provide their own laptop.
 - Internet access and audio capabilities are not included.

PRESENTER BIOGRAPHY

Complete this session for EVERY presenter involved in the session. **BE BOLD!** Highlighting your skills and abilities in your bio will attract a fuller and more diverse audience. Include links to achievements, professional media sites, or other industry connections.

Biography Requirements: Name | Title | Company | Email | Website | Social Media
(include only information which may be published)

Information to consider adding in your biography: Area of Expertise | Years in Industry | Education | Professional Photo | Awards & Recognition | Associations | Speaking Experience | Training Experience | Contact Information (include only information which may be published)

**Submit Abstracts to Whitney Price at
Whitney@ExcavationSafetyAlliance.com**