



Alternate Locate Provider Program

Project Owner Preparation Considerations

Document Overview

This document outlines considerations that a Project Owner or Excavator can reference to understand actions that may help facilitate an Alternate Locate Provider (ALP) Locate Request. More details about the ALP Locate Request process and registration as an Alternate Locate Service Provider (ALSP) can be found on the Utility Safety Partners (USP) website.

Considerations Prior to ALP Request Submission

- ✓ Ensure your project is ready to proceed and any steps prior to locating are completed (i.e. design and planning, budget approval, permits, etc.)
- ✓ Engage with a registered ALSP and discuss the project in advance to ensure resources will be available and to finalize other payment or contractual items that may be required. Of note, a contract should address key liability issues, processes, service commitments, and pricing for various situations that may occur outside of the core locate request.
- ✓ Schedule an onboarding meeting with the ALSP to discuss the project set-up and your responsibilities and expectations as a Project Owner.
- ✓ Fill out the required ALP locate request to USP prior to commencement of the described work.
- ✓ Engage with the Buried Facility Operators in your project area where possible to aid with future potential challenges encountered during the locate.

Considerations Following ALP Request Submission

- ✓ Work directly with the ALSP to plan and coordinate location, timing, resourcing, measurement, and completion of locates in line with project demands.
- ✓ Manage project and locate needs responsibly so that locates do not risk expiring.
- ✓ Ensure all locates are received for your project area, including those not participating in ALP.
- ✓ Keep an open line of communication with USP, Buried Facility Operators, and the ALSP.
- ✓ Provide updates to USP when the locates are closed and/or the project is completed.

Further Program Information

For ALP questions and support, email USP at: info@utilitysafety.ca