



# Alternate Locate Provider Program

## Schedule of Fees

<b>ALTERNATE LOCATE PROVIDER (ALP) PROGRAM SCHEDULE OF FEES EFFECTIVE APRIL 1, 2024</b>	
<b>ALTERNATE LOCATE SERVICE PROVIDER (ALSP) REGISTRATION ASSESSMENT</b>	
<b>ALSP REGISTRATION – MANDATORY ASSESSMENT FEES</b>	
Stage I – Initial Submission	\$630.00
Stage II – Advanced Assessment	\$3,275.00
<b>Total Registration Assessment Fee</b>	<b>\$3,905.00</b>
<b>ALSP REGISTRATION – OTHER ASSESSMENT FEES (as required)</b>	
Stage I – Resubmission Review	\$315.00
Stage II – Resubmission Review	Dependent on level of review required (Minimum one hour charge. Maximum full Stage II assessment fee shown above)
Call/Virtual Meeting at Applicant’s Request	Hourly rate (Minimum one hour charge)
In Person Meeting at Applicant’s Request	Hourly rate (Minimum four hour charge) + expenses
<b>ALSP REGISTRATION - MANDATORY ANNUAL ASSESSMENT FEE</b>	
Annual Re-registration and Assessment	\$1,200.00
<b>INDIVIDUAL LOCATOR ALP REGISTRATION ASSESSMENT</b>	
<b>ALP LOCATOR – MANDATORY ASSESSMENT FEES</b>	
Stage I - Initial Registration (per Locator)	\$250.00
Stage I – Annual Re-registration (per Locator)	\$150.00
<b>ALP LOCATOR – ADVANCED AUDIT FEES (as required)</b>	
Stage II – Locator Audit (per Locator)	\$725.00
<b>ALP LOCATOR – OTHER ASSESSMENT FEES (as required)</b>	
Stage I – Resubmission Review	\$150.00
Call/Virtual Meeting at Applicant’s Request	Hourly rate (minimum one hour charge)
In Person Meeting at Applicant’s Request	Hourly rate (minimum four hour charge) + expenses



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### ALSP Registration Fee Notes

1. Stage II registration fees only apply following a successful Stage I assessment.
2. Resubmissions fees apply only when components of the assessment do not comply and must be resubmitted. Estimate of fees will be provided based on assessment results, however final fee may differ.
3. Annual registration fee will apply on the anniversary of ALSP's registration date and is required for continued participation in the ALP program.
4. In the event an ALSP's registration lapses, ALSP will have six (6) months to reinstate per the annual registration fee. After six months, interested employers must re-apply for assessment as a new Applicant.

### Individual Locator ALP Registration Fee Notes

1. Stage I Registration fee is applicable in the following situations:
  - i. Initial request for registration for a locator by a registered ALSP employer.
  - ii. Initial request for registration for a locator upon changing to a new ALSP employer.
  - iii. Request for registration following voluntary cancellation of prior registration.
2. Stage I Annual registration fee will apply on the anniversary of locator's registration date.
3. Stage II Advanced audit fees are applicable in the following situations:
  - i. When identified during Stage I that further investigation is required to verify locator requirements.
  - ii. Following an at fault damage on an ALP locate (decision in conjunction with buried facility operators).
  - iii. Following request to be reinstated following non-voluntary removal from the ALP program.
  - iv. Spot audits that may be required by buried facility operators.

### General Notes

1. All fees are subject to GST.
2. All fees will be invoiced on request.
3. Assessment will not begin until confirmation of fee payment
4. Hourly rates on application.
5. Receipts will be issued for all payments.
6. Per diem rates on application.
7. Expenses include travel, accommodation and meals unless provided by Applicant.
8. Costs include travel and accommodation cancellation fees.

Date (MM-DD-YYYY)	Completed by:	Approved by:	Briefly describe changes	Version of final copy
03-22-2024	RL		Initial Version	1.0