



# Alternate Locate Provider Program

## Schedule of Fees

<b>ALTERNATE LOCATE PROVIDER (ALP) PROGRAM SCHEDULE OF FEES EFFECTIVE APRIL 1, 2024</b>	
<b>ALTERNATE LOCATE SERVICE PROVIDER (ALSP) REGISTRATION ASSESSMENT</b>	
<b>ALSP REGISTRATION – MANDATORY ASSESSMENT FEES</b>	
Stage I – Initial Submission	\$630.00
Stage II – Advanced Assessment	\$3,275.00
<b>Total Registration Assessment Fee</b>	<b>\$3,905.00</b>
<b>ALSP REGISTRATION – OTHER ASSESSMENT FEES (as required)</b>	
Stage I – Resubmission Review	\$315.00
Stage II –Resubmission Review	Dependent on level of review required (Minimum one hour charge. Maximum full Stage II assessment fee shown above)
ALP Region Registration – Additional to Original Registration Region(s)	\$630.00
In Person Meeting at Applicant’s Request	Hourly rate (Minimum four hour charge) + expenses
<b>ALSP REGISTRATION - MANDATORY ANNUAL ASSESSMENT FEE</b>	
Annual Re-registration and Assessment	\$1,200.00
<b>INDIVIDUAL LOCATOR ALP REGISTRATION ASSESSMENT</b>	
<b>ALP LOCATOR – MANDATORY ASSESSMENT FEES</b>	
Stage I - Initial Registration (per Locator)	\$250.00
Stage I – Annual Re-registration (per Locator)	\$150.00
<b>ALP LOCATOR – ADVANCED AUDIT FEES (as required)</b>	
Stage II – Locator Audit (per Locator)	\$725.00
<b>ALP LOCATOR – OTHER ASSESSMENT FEES (as required)</b>	
Stage I – Resubmission Review	\$150.00
Call/Virtual Meeting at Applicant’s Request	Hourly rate (minimum one hour charge)
In Person Meeting at Applicant’s Request	Hourly rate (minimum four hour charge) + expenses



## Alternate Locate Provider Program - Schedule of Fees

**ALTERNATE LOCATE PROVIDER (ALP) PROGRAM**  
**ADDITIONAL THIRD-PARTY FEES\***  
**EFFECTIVE JULY 1, 2024**

\*All fees payable directly to approved third party providers. Fees shown are indicative and are subject to change.

**ALP LOCATING AND MARKING TRAINING**

**ALP TRAINING COURSE – MANDATORY FEE**

USP-Endorsed ALP Course (per Locator)	Per Training Provider
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**RECORDS AND MAPPING SYSTEM ACCESS**

**MULTIVIEWER GEOGRAPHIC INFORMATION SYSTEM (GIS) VIEWER – MANDATORY FEES**

Initial Set up (one time charge per license)	\$550.00
Monthly Access Fee (per utility per license)	\$20.00
Annual License Fee (per license)	\$65.00

### Notes to Schedules

**ALSP Registration Fee Notes**

1. Stage II registration fees only apply following a successful Stage I assessment.
2. Resubmission fees apply only when significant components of the assessment do not comply and must be resubmitted. Estimate of fees will be provided based on assessment results, however final fee may differ.
3. Annual registration fee will apply on the anniversary of ALSP’s registration date and is required for continued participation in the ALP program.
4. In the event an ALSP’s registration lapses, ALSP will have six (6) months to reinstate per the annual registration fee. After six months, interested employers must re-apply for assessment as a new Applicant.
5. Applicant may apply for registration to any or all regions during initial set up. Additional ALP Region Registration fee applies if ALSP requests an additional ALP region after the initial registration process or if any region is relinquished and ALSP requests reinstatement.

**Individual Locator ALP Registration Fee Notes**

1. Stage I Registration fee is applicable in the following situations:
  - i. Initial request for registration for a locator by a registered ALSP employer.
  - ii. Initial request for registration for a locator upon changing to a new ALSP employer.
  - iii. Request for registration following voluntary cancellation of prior registration.
2. Stage I Annual registration fee will apply on the anniversary of locator’s registration date.
3. Stage II Advanced audit fees are applicable in the following situations:
  - i. When identified during Stage I that further investigation is required to verify locator requirements.
  - ii. Following an at fault damage on an ALP locate (decision in conjunction with buried facility operators).
  - iii. Following request to be reinstated following non-voluntary removal from the ALP program.
  - iv. Spot audits that may be required by buried facility operators.



## Alternate Locate Provider Program - Schedule of Fees

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### Additional Third-Party Fee Notes

1. All third-party fees are payable directly to the approved supplier(s).
2. Only approved suppliers who are listed on official ALP program documentation and website can be used.
3. Fees are not determined by USP and are subject to change at any time by the approved suppliers. Should supplier's actual fees differ from posted fees, the supplier's fees will apply.
4. The USP-endorsed training course is valid per the course provider's listed validity period.
5. Applicable to the GIS Viewer Access Fees:
  - i. If a license has already been set up for a single user prior to ALP access being granted and an initial set up fee has already been charged for that user, this fee is not applicable. Note that the supplier reserves the right to charge set up fees per their policies.
  - ii. Monthly access fees will be charged immediately on a monthly basis per utility owner per license.
  - iii. Annual License fee will be charged starting 12 months after the initial set up fee and is not payable during year 1 of access.

### General Notes to Fees

1. All fees are subject to GST.
2. All fees will be invoiced on request.
3. Assessment will not begin until receipt of fee payment(s)
4. Hourly rates on application.
5. Receipts will be issued for all payments.
6. Per diem rates (if applicable) on application.
7. Expenses (if applicable) include travel, accommodation and meals unless provided by Applicant.
8. Costs (if applicable) include travel and accommodation cancellation fees.

<b>Date (MM-DD-YYYY)</b>	<b>Completed by:</b>	<b>Approved by:</b>	<b>Briefly describe changes</b>	<b>Version of final copy</b>
03-28-2024	RL	MS	Initial Version	1.0
07-08-2024	RL	MS	Third Party Fees Added	1.1
09-27-2024	RL	MS	Additional ALP Region Registration Fee Added	1.2